

**CAMP BCA**  
**A UNIQUE EXPERIENCE**

Dear Camper & Family:

WELCOME to Camp BCA! Our camp is a Christ-centered season of adventure. Throughout the summer, BCA campers venture into a world full of activity and surprise. Themes provide structure and interesting highlights to the camp's positive and nurturing environment. One week, campers may travel through time. Another week they may visit undersea creatures, explore space or meet new friends.

This CAMPER HANDBOOK is written with love to help you prosper from the guidance of your counselors. These servants of God have only one motive: to see you bring forth all of your rich, God-given talents and abilities in abundance.

Finally, we wish you a successful and happy summer, but above all, a summer in which you seek to understand more of what it means to be a Christian and a camper in a Christian camp. God bless you!

With Christ's Love,

Dr. Della M. Blair  
Founder

Dr. Karen R.S. Jenkins  
Executive Director/Founder

## **HONORING GOD AND HIS HOLY WORD**

We at Camp BCA reverence the things of God, and our commitment is to teach children how to honor God. When one is constantly aware of God's presence, when one is convinced of His reality, there will be no problem in giving God reverence and honor. This respect for God and His Holy word will influence every part of a camper's life at school and later at work, marriage and ministry. Therefore, CAMP BCA Administration and faculty work together as a united entity to bring each camper a true desire to serve God and to honor Him in every way.

To accomplish this, we instruct the students to:

1. Actively participate in chapel.
2. Listen attentively whenever Scriptural texts are read.
3. Adopt an attitude of worship (head bowed during prayer); sing joyfully when songs of praise are sung to glorify God.
4. Concentrate on Him during chapel services, giving respect and honor as you devote this time to Him.

## **RESPECT FOR THE AUTHORITY OF COUNSELORS**

In the wisdom of God, children are to obey their parents. During camp hours, parents and guardians transfer this authority to the counselors. This means that campers should:

1. Obey promptly all requests of counselors, with no answering back.
2. Wait patiently until given permission to speak.
3. Cooperate with their efforts to establish a fun camp environment.
4. Address your counselors appropriately; Miss or Mrs. for Women; Mr. for Men.
5. Ask, rather than demand.
6. In the event of continuous inappropriate behavior, campers may not be allowed to go on field trips unless a guardian can accompany him or her.

## **RESPECT FOR THE RIGHTS AND FEELINGS OF OTHERS**

Jesus said that the greatest of all commandments is love. This means that we at BCA are presenting in the CAMPER HANDBOOK those guidelines that will teach students how to love God by loving one another. Then and only then will this great commandment be fulfilled. Below are examples of behavior that indicates how a camper exhibits love for his/her peers and adults:

1. Respect your fellow camper's right to learn and have fun.
2. Respect other people's feelings. Do not laugh or make fun of campers/counselors who make mistakes.
3. Be friendly to new campers. Help them adjust to unfamiliar faces whenever possible.
4. Do not point out camper's shortcomings; you may find a few of your own.

## **MISSION**

We endeavor to build children's self-esteem through a rich and caring learning environment recognizing the unique potential of each child. At Blair, we strive to educate children and support families through God's wisdom. Students are empowered to recognize their own value and unique learning style. They are encouraged through school community service to be contributing citizens who demonstrate God's glory in the earth.

## **PROGRAM OVERVIEW**

BCA Summer Camp provides youth entering Kindergarten in the upcoming fall through 8<sup>th</sup> grade with supervised activities that teach core values, conflict resolution and leadership skills. Campers have fun while making new friends, building self-confidence, appreciating teamwork and growing in self-reliance. The typical camp program includes a variety of activities such as group games, crafts, science, songs, chess, hula-hoops and field trips. In addition, we offer a variety of outdoor experiences including: swimming, horseback riding, golf, archery and outdoor sports. All camp activities are age appropriate. The campers are placed into their respective age groups and taken through activities that are geared for their developmental level.

Our staff members are prepared for rainy days with many backup plan options including songs, skits, games and additional activities. Even the rain will not stop the fun at BCA Summer Camp!

A caring and competent staff offer positive reinforcement, safe surroundings, Christian values (caring, honesty, respect, responsibility and faith), fun and laughter which, in turn, help bring these characteristics out in our campers.

## **GENERAL CAMP RULES**

1. Hallways/Stairs
  - Walk at all times
  - Keep hands and objects to yourself
  - Talk in a normal tone of voice (shouting will not be tolerated). However, if a class is asked not to talk in the hallways, any students not complying with this request will receive an infraction for this rule (example: taking time off from recess/swimming or any other activity scheduled for the day).
2. When walking toward a room, if the room is occupied, students must wait outside the room quietly in a single file line against the wall.
3. For identification purposes, on trip days campers must wear their BCA T-shirts.
4. Campers who display negative behavior will not be allowed to attend scheduled trips and must be at home for that day.
5. **Parents/Guardians must sign the campers in and out daily.**

## **MEDICATION**

Any camper in need of medication during camp hours will be required to submit written consent for such medication. The medication and the consent form must be left at the front desk. A designated BCA staff member will be responsible for administering the dose at required time. **All medication must be in their original containers with their own measuring device and instructions enclosed.**

## **TRIPS**

Campers must wear their CAMP BCA T-shirt on trip days. On outdoor trips, it is recommended that the campers wear a hat and sunscreen and bring a water bottle.

## **HOURS, DAYS AND MONTHS OF OPERATION**

Summer Camp is offered daily, Monday through Friday from June 15, 2015 to August 14, 2015 (closed, Friday, July 3<sup>rd</sup>) from 7:00 am to 6:00 pm. Our camp is divided into 3 three-week sessions from: June 15<sup>th</sup>-July 2<sup>nd</sup>; July 6<sup>th</sup>-July 24<sup>th</sup>; July 27<sup>th</sup>-August 14<sup>th</sup>.

## **STAFF TRAINING AND RATIOS**

All staff are required to attend training before working at camp. Their training hours are spent on CPR, first aid, character development, age appropriate activities, bullying prevention, camper abuse awareness and a variety of other topics to ensure your children have a safe and fun experience at camp. **The Summer Camp program maintains a 1:15 staff to camper ratio.**

## **ACTIVITIES OFFERED**

The typical camp program includes character development activities, arts and crafts, group games and leadership development. In addition a variety of outdoor experiences including: hiking, skate parks, archery, gardening, golfing and hula hoops. All camp activities are age appropriate. The campers are placed into their respective age groups and taken through activities that are geared for their development level. At certain points during the day, campers are brought together for group games, songs and/or special events.

## **SWIMMING AND WATER ACTIVITIES**

Campers will need appropriate swimwear (one piece swimsuit for girls and basic swim trunks for boys), a towel, goggles if desired and sunscreen. Spray sunscreen and swim shoes are recommended. No water wings, inner tubes or other inflatable devices are allowed. Five-year-olds do not participate in recreational swim.

## **DAILY CAMPER NEEDS**

- Water Bottle
- Towel
- Comfortable Play Clothes
- Cap/Visor
- Swimsuit (Girls must wear a one piece bathing suit. Boys must wear basic swim trunks.)
- Spray Sunscreen
- Bug Spray
- Good Attitude
- Close-Toed/Close-Heeled
- Athletic Shoes

### **Campers Do Not Need:**

- Cell Phones
- Electronic Devices
- Toys/Stuffed Animals
- Money
- Trading Cards
- Make Up
- iPods or MP3 Players
- Bad Attitude
- Weapons
- Jewelry

All necessary personal items that come to camp should be clearly labeled with the camper's name. Items that are lost will be placed in a lost and found area. Due to our limited storage space, if items are not claimed by the end of the camp session, they will be donated to local charities. **PLEASE REMEMBER WE ARE NOT RESPONSIBLE FOR LOST, MISPLACED OR STOLEN ITEMS.**

## **BUS RULES AND REGULATIONS**

Help keep the bus clean, sanitary and orderly. Do not throw paper or other debris on the floor of the bus or at other students. Do not throw articles out of the bus windows or doors. Damage to seats or other bus equipment must be paid for by camper's parents/guardians. Restitution or immediate arrangement thereof must be made before the child's bus riding privileges are restored.

## **DRESS CODE**

All campers must wear athletic shoes (no open-toed or open- heeled shoes), pants, shorts, shirts. All clothing apparel must be appropriate for camp activities.

## **MEALS AND SNACKS**

Free breakfast, lunch and snacks will be provided for every camper. On some occasions special lunches will be available, for example during field trips. **Please refer to meal schedules for breakfast and lunch, in the event that your child may be allergic to some food and therefore substitutions may be deemed appropriate. Upon notification, BCA will make all efforts to provide a substitution meal for the day. However, please feel free to send in a substitute meal for that day.**

## **ENROLLMENT PROCEDURES AND POLICY CHANGE NOTIFICATIONS**

Enrollment is not complete until payments have been received or scheduled paperwork is completed. Please notify us immediately of any phone, address, or email changes (for you and all emergency contacts that you list) so that we can contact you in case of an emergency.

## **ACCOUNTING POLICIES AND PROCEDURES**

To avoid late fees, sessions must be paid in FULL by the Wednesday prior to the start of each session (**June 10, July 1 and July 22, 2015**). No refunds or credits will be issued to anyone withdrawing after the payment due date. Cancellations/program withdrawals must be made in writing the Monday prior to the first day of the session. (A minimum of one week in advance).

## **ARRIVAL, DEPARTURE AND RELEASE PROCEDURES**

All parents/guardians must sign their camper in and out each day. Your camper will only be released to the persons listed on the emergency or authorized pick up section of the enrollment form. This person will be requested to show proper identification. Please Make note to bring your ID to the camp site. In any case concerning a custody clause or dispute, court documents must be provided.

## **DISCIPLINE AND GUIDANCE PROCEDURES**

Self-management skills and positive social interactions among campers and adults are encouraged and maximize everyone's enjoyment of camp. Programs use positive guidance methods including reminders, distraction, logical consequences and redirection. Self-management skills are taught according to the following guidelines:

- Consistent rules are clearly stated. Campers are expected to work and play within limits.
- Behavior expected of campers is age appropriate and according to development level.
- An atmosphere of trust is established in order for campers to know that they will not be hurt nor allowed to hurt others.
- Staff members strive to help campers become acquainted with themselves and their feelings. This will help them learn to cope with their feelings and control them responsibly.

**Camper safety is the most important concern of the program; therefore, campers whose behavior is dangerous or repeatedly disruptive must be immediately picked up from the program by someone designated through the departure and release procedures. Repeatedly disruptive or dangerous behavior will be**

**discussed with the camper's parent and will result in loss of privileges or activities, suspension, or termination from the program.**

Expulsion/dismissal from CAMP BCA is a drastic final step, but the parents or guardians should be aware that the following are considered grounds for expulsion/dismissal:

- 1) Profanity, threatening or aggressive behavior to students or staff
- 2) Any behavior which is deemed by the Administrator to be disruptive of an atmosphere conducive to learning in a Christian setting (disrespect).